

## MEETING ROOM RATES 2008- 2009

- Bookings will only be confirmed upon receipt of a booking deposit hire fee and a completed application form.
- Events held on Public Holidays may incur additional Fees & Charges.
- A Set-Up Fee of \$60.00 applies for the Beausang & Reef Room bookings.
- A Set-Up Fee of \$32.00 applies for the Enterprise Room bookings.
- A minimum hire period of four hours applies for all bookings.
- For further information contact the Bookings Office on (07) 5491 4240
- A booking deposit equivalent to the rental fee + room set up fee is required to confirm the booking.

ROOM	WEEKDAY RATES Monday - Friday Hourly Rates		WEEKEND RATES Saturday – Sunday Hourly Rate		CAPACITIES				
	Not for Profit	Standard	Not for Profit	Standard	Theatre	U Shape	Board Room	Class Room	Banquet
Beausang	\$26.00	\$35.00	\$29.00	\$40.00	160	30	30	70	100
Reef Room	\$26.00	\$35.00	\$29.00	\$40.00	160	30	30	70	100
Board Room	\$26.00	\$35.00	\$29.00	\$40.00	45	12	15	24	24
Kulture Kafe Foyer & Verandah	\$57.00	\$75.00	\$75.00	\$97.00	45	12	15	24	24
Foyer Space	\$113.00 (per day) \$57.00 (per half day)				NA				

ADDITIONAL CHARGES					
EQUIPMENT	Rate	Duration	EQUIPMENT	Rate	Duration
Data Projector (incl. all leads to suit)	\$110.00	Per Day	Ice Water, Glasses, Mints (table settings only)	No Charge	Per Day
Laptop (incl. all leads to suit)	\$55.00	Per Day	68cm Television	No Charge	Per Day
Portable P.A. System (incl 1x mic & CD player)	\$150.00	Per Day	Overhead Projector & Screen	No Charge	Per Day
Electronic Whiteboard	\$22.00	Per Day	Lectern with Microphone	No Charge	Per Day
DVD/Video Player (inc TV)	\$44.00	Per Day	Standard Whiteboard	No Charge	Per Day

**DON'T FORGET TO ASK ABOUT OUR AWARD WINNING CATERING SERVICE**